

Title of Role: Pet Loss Facilitator

Purpose of Role: To provide compassionate support for people coping with grief experience from the loss of a pet.

Qualifications:

- Must be over the age of 18
 - Committed to helping others get through the experience of pet loss
 - Provide structure and to make certain that everyone in the group feels safe
 - Understanding of resource materials for appropriate recommendation; able to recognize when referral may be needed.
 - Experience in grief counselling, social work, and/or facilitation of small, intimate groups, an asset.
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Time Commitment:

- Minimum 1-year commitment, facilitating a monthly, three-hour meeting.
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Primary Tasks/ Responsibilities:

- Manages and directs monthly Pet Loss Group Meetings
 - Develops community partnerships for program sustainability
 - Demonstrates appropriate boundaries with clients
 - Maintains related files and records and provide oversight for program educational material
 - Develop & track statistical information regarding utilization of services and program outcomes
 - Signing in/out of shifts, adhering to shelter protocols, and maintaining a consistent attendance record
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Recruitment/ Selection:

- As per WECHS volunteer selection practices, volunteers must complete:
 - WECHS Volunteer Application Form
 - Undergo an interview
 - When selected, complete a Criminal Record Check
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Orientation and Training:

- General Volunteer Orientation
 - Buddy Shift(s) – hand's on training, practice and application of in-class training session
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Dress Code: Casual business attire
Volunteer must wear an ID badge at all times

Supervision: Volunteer Coordinator

Location: Onsite

Recommended that program descriptions be reviewed annually and updated as necessary – cross reference and update job description, based on changes.