



We speak for those who cannot speak for themselves.

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Application Package 2019-2020 Board of Directors Instructions and Information

Thank you for your interest in serving on the Board of Directors of the Windsor/ Essex County Humane Society. The Nominating Committee is seeking **one** new member to join the returning members of the Board. The new members will join in July 2019, following the AGM in June.

Candidates with previous Board experience at charitable/ not-for-profit organizations are preferred; however, individuals who meet some or all of the criteria below are welcomed to apply.

Candidates should be self-motivated and professional, and ideally have experience in one or more of the following areas: management/strategic planning; governance; evaluation/performance management; fundraising; veterinary medicine; government/municipal relations; privacy/security, communications, information technology; and/or human resources/recruitment & retention.

Expectations of the successful candidate are:

- Serve one two-year term, with a possible re-election to a second two-year term
- Serve on one Board committee
- Minimum of 12 hours a month on Board duties
- Attendance at approximately 11 Board meetings per year plus the AGM
- If not a member of the WECHS, candidates shall become a member upon acceptance of your application by the Nominating Committee

APPLICATIONS MUST BE RECEIVED BY 8pm on Thursday, February 28, 2019.

Once the interview process is complete, all who applied will be contacted. We ask that you not contact the WECHS until then and thank you in advance for your patience and interest.

To apply, please submit a copy of your resume along with a letter answering all of the following questions by email to hr@windsorhumane.org with "Board of Directors" in the subject line no later than 8pm on Thursday, February 28, 2019. All applications will be treated with the strictest confidence.

1. Please provide your name, address, day and evening telephone, and email address.
2. Explain why you are interested in becoming a volunteer member of the Board of the Windsor/ Essex County Humane Society and how you believe you could assist the Board.
3. What issues and/or activities are you interested in being involved with as a WECHS Board member?
4. Do you consider yourself a supporter of the Windsor/ Essex County Humane Society? If so, how?
5. Have you ever been a member of a Board of Directors? If so, please indicate which Board and which position(s) you held. Also, please describe some of the major issues that you worked on as a Board member in each organization and what you personally contributed to each Board/ organization.
6. Please describe how your experience fits with the skill-sets noted above.
7. Describe other volunteer experiences you have had that would be relevant, and what you believe you personally contributed to those situations.

Thank you for your interest in the Windsor/ Essex County Humane Society.